

FOREST TRAILS
POA BOARD MEETING MINUTES
JANUARY 7, 2019

Board Members Present: President (Keith Whatley); Vice President (Jim Violette); Treasurer (Joyce Toms); Secretary (Jacquie Melvin); Director @ Large #1 (Randy Lawrence); Director @ Large #2 (Roberto Ghigi); Director @ Large #3 (Sandy Matthews)

The meeting was called to order by the POA President at 7:10pm on January 7, 2019.

AGENDA ITEMS

I. Reserve Ponds

- Keith reported that the work on the reserve ponds by Dragon Fly had begun. On 11/26/18 the POA Board directed and paid Dragonfly Pond a sum of \$14,350 to clean and repair the two retention ponds located on Kinsman Court. Federal, State and County Laws require these ponds stay in compliance. Failure to comply with these laws would incur fines of up to \$2,500 a day.
- Dragonfly discovered other repairs in need of attention during this cleanup. These additional repairs are at an estimated cost of \$8,500 and will need to be done within the next few months.
- This meeting was to get approval from the POA Board to contract with Dragonfly to move forward with the additional repairs. The Board discussed the need to ensure the ponds comply and unanimously approved this additional expense.

II. Financial

- Due to the impact of the above expenses the POA account has taken a significant hit. POA dues have been collected over the years for these kinds of repairs therefore it was determined that there is no need to implement any kind of special assessment for each household at this time.
- There are still some outstanding POA homeowner dues, some from several years back.
- It was determined that a letter would be sent with the 2019 dues invoices indicating the state of the finances and informing homeowners of the process to collect outstanding dues. This would include a certified letter, late fees and finally legal options to include attorney fees.

The meeting was adjourned at 8:16pm.

Submitted by Jacquie Melvin (Secretary) and approved by the Board