

**FOREST TRAILS  
POA BOARD MEETING MINUTES  
February 12, 2020**

**Board Members Present:** President (Roberto Ghigi); Vice President (Jim Violette); Treasurer (Joyce Toms); Secretary (Jacquie Melvin); Director @ Large #1 (Randy Lawrence); Director @ Large #2 (Chris Wensil); Director @ Large #3 (Damon D'Ambrosio)

The meeting was called to order by the POA President

**AGENDA ITEMS**

**I. Landscaping**

- Discussed the contract with Brothers Mancina to provide landscaping services for community common areas and around the ponds. Chris volunteered to create a scope of work for a request for proposal (RFP) for the work to be done.
- Joyce will pay Brothers Mancina for their services thus far and request quote for landscaping of common areas only.

**II. Reserve Ponds**

- Permits for the ponds have to be transferred to the POA by approximately August 2021.
- After repairs had been made by Dragonfly Pond Works, the engineer (Kris Bass) inspected the ponds and found additional concerns to be addressed.
- Roberto made contact with Mike Lawyer from DNER to make him aware the POA is making all efforts to get the ponds in compliance.
- Currently there is a dam leak in the pond located on Kinsman court. This has become the #1 priority.
- A plan was made to pursue estimates from 3 pond management contractors (Edge, Foster Lake and Triangle Pond Management) to address the leak issue. Randy volunteered to contact Marc Burch (Edge) as well as the other two companies for the repair estimates. We already have an estimate from Dragonfly Pond Works.

**The meeting was adjourned.**

**Submitted by Jacquie Melvin (Secretary) and approved by the Board**

**\*\*\* In the effort of complete transparency, the POA board met in January to address pond related issues however those minutes were destroyed prior to being submitted for board approval due to a computer crash.**