



Forest Trails Property Owner's Association, Inc.
P.O. Box 1052
Fuquay-Varina, NC 27526

POA BOARD MEETING

April 12, 2016

Present: Randy Lawrence (Vice-President), Jacquie Melvin (Secretary),
Kyle Calkire (Director-at-Large #1), Michael Pentimone (Director-at-Large #2)

Not Present: Jim Violette (President), Melissa Bowling (Treasurer), and Steve Vaughn (Director-at-Large #3)

- I. The meeting was held at the home of Jacquie Melvin and was called to order at 7:15pm by the Vice President.
- II. Minutes of the previous meeting were not read or approved.
- III. Dog Bite Incident:
Kyle discussed that he and his dog was bitten by a loose dog on Woodhart Circle. The owners will be notified of the covenant violation regarding this incident.
- IV. Annual Meeting Plans:
 - The annual meeting will be held on July 23rd at 10am the Fire Station, Melissa or Randy will make the arrangements.
 - Discussion on the agenda for the meeting was tabled until the next board meeting.
 - There was discussion about including a reminder of animal control requirements in the mailing of the annual meeting notice.
- V. ACC Discussion:
 - Mike noted that Robbie requested to be removed from the contact list and Dan have not been actively involved for quite some time.
 - It was determined that a "letter of dismissal" would be sent to Dan Erdman, Robbie King and Steve Vaughn as they have not maintained active participation on the board. The letter would be drafted by the Jacquie and signed by an officer of the board prior to mailing. The contact list on the website should be updated and their names removed.

- It was determined that until this committee was fully staffed Randy and Kyle would assist Mike in the ACC duties.
- Mike submitted plans for a patio and gravel driveway, privacy fence and spa on his property which was approved by the board.
- Jacquie indicated that pine trees on Wild Oaks had fallen and now leaning on the ground and needs to be addressed by the board.
- It was noted that neighbor Keith Sadoski wants to build a car port however no one remembers receiving plans for the construction to date

VI. ACC Violations:

- 404 Kinsman Ct – inoperable cars parked on lot
- 55 Fernway Ct. – shed in need of paint and repair
- 112 Kingsbrook Ct – miscellaneous refuse on property
- 265 Kingsbrook Cir – inoperable vehicle
- 470 Kinsman Ct. – inoperable vehicle and trailer possibly being occupied

The ACC will research these issues and send notices of violations immediately.

VII. The meeting was adjourned at 8:25 with a motion from Kyle and seconded by Jacquie.

Respectfully Submitted by:

Jacquie Melvin

Secretary