

FOREST TRAILS
POA BOARD CALL MEETING MINUTES

July 2, 2019

Board Members Present: President (Keith Whatley); Vice President (Jim Violette); Treasurer (Joyce Toms); Secretary (Jacquie Melvin); Director @ Large #2 (Roberto Ghigi)

The meeting was called to order by the POA President at 7:10pm on July 2, 2019.

AGENDA ITEMS

I. Reserve Ponds Maintenance and Common Grounds landscaping

- The board met to review the estimate for maintenance of the ponds and landscaping of the common grounds in the community from approximately April thru October. The quote was unanimously approved, and the company selected will be notified by a board member to provide the service for one year. The topic will then be re-addressed.
- Since some of the work to be done will require access to 4 community members lawns, the President will make calls to those community members to get their verbal approval.

II. Financial

- At the time of this meeting the account balance is at \$14,089 with \$4,250 in outstanding dues. Of the outstanding dues \$208 will need to be written off as bad debt.
- The treasurer has continued to send notices to collect outstanding dues, however ten homeowners still have failed to bring their dues current. It was unanimous that these outstanding dues would be referred to the attorney for collections.
- It was also unanimous that there is a to increase dues by the allowable 5% per year due to inflation in yearly expense costs. This would result in an additional \$3 per homeowner per year.
- A full treasurer's report will be provided at the annual meeting.

III. Annual Meeting

- The Annual meeting is scheduled for July 20th at 10am.
- The Director @ large #2 is the only position up for election.

IV. Other Business

- The board was notified that Sandy Matthews wished to resign his position as Director @ Large #3 for personal reasons. The POA President suggested asking Damon D'Ambrosio, an ACC member to fill that position and it was agreed by all present.

The meeting was adjourned at 8:00pm.

Submitted by Jacquie Melvin (Secretary) and approved by the Board